



UNNAMALAI INSTITUTE OF TECHNOLOGY

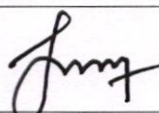
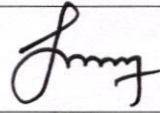
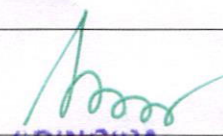
SubaNagar,Kovilpatti-628502

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai

An ISO 9001:2015 Certified Institution

FEEDBACK POLICY

POLICY NO	ISSUE/REVISION NO	DATE OF REVISION	NEXT REVISION
UIT/IQAC/POLICY/017	01/01	15.03.23	2025

PREPARED BY	VERIFIED BY	APPROVED BY
		
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FEEDBACK COLLECTION PROCESS

Introduction

At Unnamalai Institute of Technology, we value the insights and perspectives of our stakeholders – students, faculty, alumni, and employers. To ensure a comprehensive understanding of our curriculum, we have established a Feedback Collection Process Policy, employing carefully designed questionnaires and a structured timeline for effective feedback gathering.

2. Design of Feedback Forms

2.1 Curriculum-Oriented Questionnaires

Tailored feedback forms are crafted for students, faculty, alumni, and employers, focusing on the entire curriculum. These questionnaires are thoughtfully designed to capture specific insights from each stakeholder group.

2.2 Accessibility

Feedback forms are distributed physically to stakeholders, facilitating a tangible interaction. Additionally, an online platform is made available for those who prefer digital participation, ensuring inclusivity and convenience.

3. Timeline and Process

3.1 Precise Timeline

A well-defined timeline is established to facilitate the feedback collection process. This ensures that stakeholders have adequate time to provide thoughtful responses, promoting a comprehensive and constructive feedback environment.

3.2 Series of Remarks

Stakeholders are encouraged to provide detailed remarks through a series of questions, allowing for a nuanced understanding of their perspectives on the curriculum.

3.3 Response Recording

Every response provided by stakeholders is systematically recorded, enabling a thorough analysis and evaluation of the feedback.



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4. Format of Curriculum Feedback

4.1 Question Structure

The format of the curriculum feedback questionnaire is designed with a structured set of questions, addressing specific aspects of the curriculum. This ensures a focused and systematic approach to gathering feedback.

4.2 Transparency and Clarity

The questions are formulated to promote transparency and clarity, allowing stakeholders to express their opinions with precision.

5. Continuous Improvement

5.1 Actionable Insights

The collected feedback serves as a valuable source of actionable insights. It is systematically analyzed to identify areas for improvement and enhancement within the curriculum.

5.2 Iterative Refinement

Based on the feedback received, the curriculum undergoes iterative refinement to meet the evolving needs and expectations of our stakeholders.

6. Conclusion

Unnamalai Institute of Technology is dedicated to fostering an environment of continual improvement. Through our Feedback Collection Process Policy, we ensure that the voices of our stakeholders are heard and that their feedback contributes to the refinement and advancement of our curriculum, ultimately enriching the educational experience we provide.