



# UNNAMALAI INSTITUTE OF TECHNOLOGY

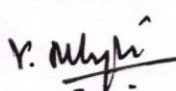
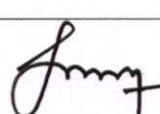

SubaNagar,Kovilpatti-628502

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai

An ISO 9001:2015 Certified Institution

## CAPACITY ENHANCEMENTS AND SKILL DEVELOPMENT POLICY

POLICY NO	ISSUE/REVISION NO	DATE OF REVISION	NEXT REVISION
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Suba Nagar, Kovilpatti (Po), Thoothukudi (Dt) – 628 502.

## CAPACITY ENHANCEMENTS AND SKILL DEVELOPMENT POLICY

### 1. Introduction

Unnamalai Institute of Technology places a paramount emphasis on fostering comprehensive skill development among its students. This policy outlines the institution's commitment to equipping students with essential skills in communication, computing, and other areas of personal and professional growth.

### 2. Skill Development Initiatives

#### 2.1 Role of Training and Placement Cell

The Training and Placement Cell collaborates with private academies to facilitate the enhancement of soft skills, including communication and computation. This collaboration aims to ensure students are well-prepared for the dynamic demands of the professional landscape.

#### 2.2 Technical, Vocational, and Soft Skills

The institute's well-established Training and Placement Cell actively contributes to improving students' technical, vocational, and soft skills. Courses such as aptitude training, leadership and training, body language, motivational speech, and business management form integral components of the employability enhancement program.

#### 2.3 Problem-Solving and Emerging Technologies

The curriculum focuses on building problem-solving abilities, preparing students to confidently approach interviews, and exposing them to emerging technologies essential for contemporary workplaces.

### 3. Language and Communication Skills Program



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## 3.1 Importance of Communication Skills

The institution recognizes the critical role of communication skills in job placement, client interactions, and professional success. The policy places strong emphasis on enhancing students' public speaking, debate abilities, and written communication skills.

## 4. Life Skills Development

### 4.1 Holistic Development

The policy underscores the importance of holistic development by integrating life skills programs, including yoga, physical fitness, and health and hygiene. Two hours per week are allocated for sports, fostering physical and mental well-being among students. Gym facilities are available for flexible workout schedules, and counseling services contribute to all-inclusive development for personnel, faculties, and students.

## 5. ICT/Computing Skills Training

### 5.1 Capacity Development Programs

To meet evolving business needs, the institution offers a variety of Capacity Development Programs in ICT/Computing skills. These programs aim to equip students with the necessary skill sets, expanding their employment options.

### 5.2 Department-Specific Training

Training for computing skills is tailored according to each department's unique requirements. The planning, creation, and presentation of these programs are meticulously executed to ensure students acquire the abilities relevant to their chosen fields.

## 6. Conclusion



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Unnamalai Institute of Technology's Capacity Enhancements and Skill Development Policy reflects its dedication to providing a holistic educational experience. By addressing technical, vocational, and soft skills, along with promoting life skills and ICT/Computing competencies, the institution ensures that students graduate with a well-rounded skill set. This policy serves as a guiding framework for the institution's commitment to nurturing individuals who are not only academically proficient but also equipped for success in the professional arena.