



UNNAMALAI INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Anna University, Tirunelveli.)

(An ISO 9001-2015 Certified Institution)

Suba Nagar, Kovilpatti, Thoothukudi (Dt.) - 628 502, Tamil Nadu.

Ph : 04632 – 221232

Fax: 04632 – 223433

Web : uitkovilpatti.ac.in

E-mail: uitkpt@gmail.com

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Best Practice -I

1. **Title:** Mentor-Mentee System

2. **Objectives:**

- To provide guidance for the academic development of first generation college students.
- To provide more contact hours between teachers and students.
- To maintain proper academic and attendance records of students.
- To identify slow learners and advanced learners.
- To help students acquiring knowledge, skills, and emotional support from experienced individuals.

3. **Context:**

Unnamalai Institute of Technology implements the 'Mentor Mentee System' for counseling the students through Mentoring Counseling Cell (MCC). Mentoring is crucial in the educational system, offering direction and assistance to help students overcome academic challenges. Every staff member is entrusted with this duty of mentoring and guiding the limited students. The MCC committee monitors and supports the mentoring system.

The pandemic period necessitated that mentoring take place in online mode with homogenous group of students. The mentoring committee prepared guidelines for the mentor mentee meet by penning down objectives of the mentoring program.

Mentors report the following details to the HoDs after mentor-mentee meet:


Dr. D. RAVINDRAN, M.E., Ph.D.,
Principal
Unnamalai Institute of Technology
Suba Nagar, KOVILPATTI - 628 502.
Thoothukudi District



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- Mentors submitted the details of the students who have not completed the class test.
- Mentors compile a list of average-to-poor students.
- Lack of attendance

4. The Practice

The MCC has taken the initiative to implement this system. Every year the names of all students are collected and mentors are assigned for corresponding department faculty. One Mentor is assigned for 10 Mentees. Weekly One Class Hour Mentor meets the mentees in respective class rooms. The Mentor meets the Mentees on these hours and discusses issues connected to their academic, personal and career prospects.

Mentor who is responsible for collecting academic performance and class attendance of individual students. The mentor is given necessary information regarding his/her mentees and is expected to offer guidance and counseling as and when required. In isolated cases, parents are invited for special meetings with the HoD/Principal at the suggestion of the mentor.

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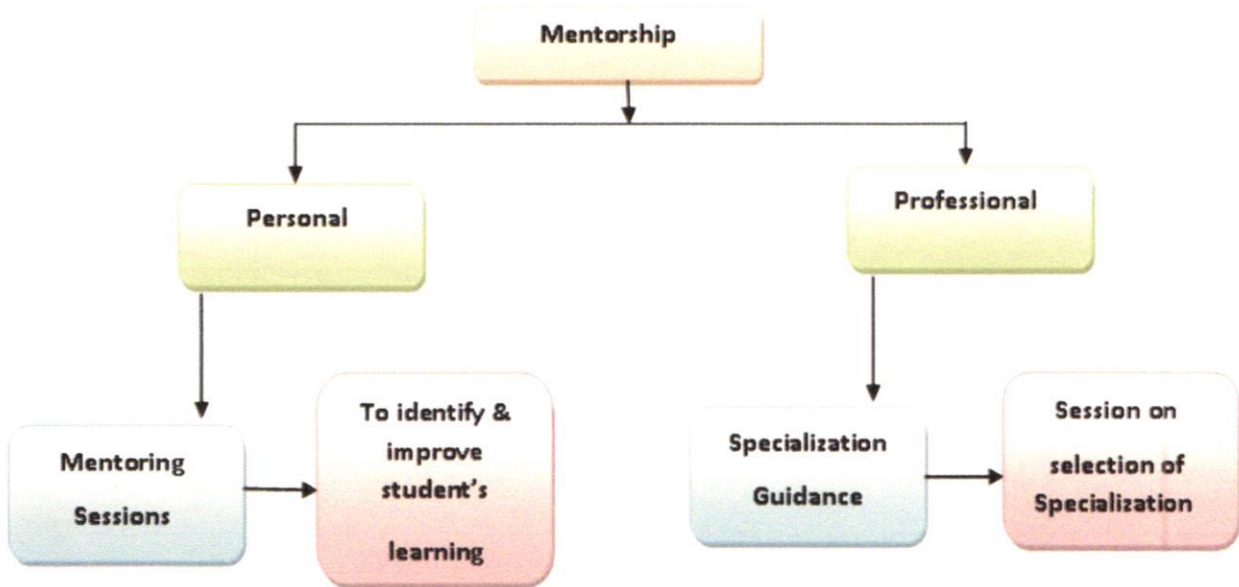
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5. Evidence of success

- The MCC System has only been implemented in the college after that direct communication between mentor and the student there was a good improvement in the teacher-student relationship.
- The attendance percentage of the students has increased to a greater extent.
- The number of detainment of students has decreased consistently.
- The above effected in attaining a better academic performance.

6. Proof of Evidence

The Mentorship Program has been conducted from the past four years with required modification. The success of the program is evident from following areas of improvement

- Increase in attendance
- Increased participation

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